

# eProc 360° procurement that delivers results



### INTRODUCTION



Procurement and supply chain has seen new and revolutionary concepts spinning from the frenzied technological leaps of our time; especially in digital transformation.

In this dynamic, complex and disruptive era, procurement leaders and experts across the world are searching for a secure and successful future.

## PROCUREMENT CHALLENGES



### THE 3 BIGGEST CHALLENGES PROCUREMENT LEADERS FACE

#### 1. Process

- Inadequate planning and linking demand to the budget
- Accountability
- Interchange of data due to digitisation

#### 2. People

- Lack of knowledge, skills and capacity
- Unethical behaviour

#### 3. Supply Chain Management

- Non-compliance
- Ineffectiveness in B-BBEE
- Inadequate monitoring and evaluation
- Decentralisation of procurement

We often hear talk of unauthorised, wasteful and irregular expenditure. All because there is no sight of what is planned for versus actual spending.

#### We help you:

- Manage budgets, control irregular and unauthorised expenditure
- Make good economic decisions based on formative spend analysis



# LET US <mark>SOLVE</mark> YOUR CHALLENGES.

# INTRODUCING eProc 360°





A product that provides an **end-to-end automated procurement solution**, specifically tailored to address the objectives of Supply Chain Management.

Optimise your workflow from start to finish and achieve the following:

- Controlled spend and budget
- Improved processing time
- Decreased Supply risk
- Real-time Spend Analytics

## WHAT IS eProc 360 ?





A flexible and fluid solution with a simple workflow from budget monitoring, acquisitions to contract management and reporting. Manage suppliers and contracts, receive automated alerts of key dates, manage workload and store files and messages - all in one place - across the organisation.



### WHY eProc 360 ?

#### **Benefits**

- Transparency and standardisation in spending
- Supplier consolidation and visibility
- Policy and process adherence
- Cultural evolution in organization
- Remote access and mobile responsive

#### Differentiators

- Developed for the private and public sector
- Adapt IT has local knowledge and skill
- Automated supplier rotation
- Price benchmarking
- SOD tool and audit traceability
- Covers the full spectrum of procurement







### **PROCUREMENT PLANNING**





Procurement planning is the process of identifying and consolidating required goods and services, by determining both timeframes and budget within a financial year.

It allows for the monitoring of the procuring process to determine how actual performance compares with planned activities, and thus to alert the pertinent departments and adjust the procurement plan accordingly. It enhances the transparency and predictability of the procurement process.







UPLOAD PROCUREMENT PLAN



### REQUEST PROCUREMENT PLAN CHANGE



NOTIFICATION OF UPCOMING REQUISITIONS



ALIGNMENT TO THE BUDGET







Proactive spend management starts with a streamlined and transparent requisition process. The acquisitions module allows for the seamless creation and approval of requisitions, in adherence with workflow controls and financial thresholds defined for all users.

With real-time notifications and automated alerts, eProc360 helps improve your approval turnaround times while providing the requestor with complete visibility of the status of the transaction along the approval process.

### FEATURES





REQUISITIONS



QUOTATIONS



BIDS



**PURCHASE ORDER** 

### CONTRACTS MANAGEMENT





The contract management module within eProc360 provides a central place for all supplier contracts to be monitored and implemented, providing clear visibility of milestones and key activities throughout the contract lifecycle.

The supplier performance management feature allows you to measure, analyse, and manage the supplier's performance in an effort to cut costs, alleviate risks, and drive continuous improvement.

### **FEATURES**





**MANAGE CONTRACTS** 



### TRACK PERFORMANCE



**MANAGE PAYMENTS** 



**CLOSE OUT** 

### **ABOUT ADAPT IT**



Adapt IT Holdings Limited (Adapt IT) is a Johannesburg Stock Exchange (JSE) listed entity that provides leading specialised software and digitally-led business solutions that assist clients across targeted industries to Achieve more, by improving their customer experience, core business operations, business administration, enterprise resource planning and public service delivery.

The organisation has deep sector knowledge and experience predominantly in the public sector, education, manufacturing, financial services, energy, technology expense management (multi-industries), telecommunications and hospitality industries.

Adapt IT serves over 10 000 global customers, with headquarters in Johannesburg, South Africa, and regional offices in Durban and Cape Town. To service international customers, Adapt IT focuses on the Pan African market, through a presence in Mauritius, Botswana, Kenya and Nigeria, as well as on the Asia Pacific market, where the group has a presence in Australia, New Zealand and Singapore. Through its presence in Ireland, Adapt IT is able to service customers in Europe.

Leading. Professional. Experts.

Our team is fully qualified and equipped to assist in implementing and running your PMO from tool selection to implementation in line with all governance and infrastructure frameworks as stipulated by DPSA. Adapt IT provides best practice solutions and customised software aimed at improving efficiency and service delivery for Metros, District and Local Municipalities. We also focus on solutions tailored for National, Provincial Department and the rest of State-Owned Entities (SOEs).

### For procurement that delivers results, contact:

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# Enabling our customers to Achieve more.